# Mandatory Safety Training Requirements

The Department of Chemistry requires all workers (faculty, staff, and student workers), students and visitors to complete all their safety training before commencing work, including the mandatory training, site-specific orientations, and task specific training. The department requires all safety training to be documented and kept by using the Red Chemistry Safety Folders. The supervisor is responsible for maintaining records of all training documents in a single location that is readily available. The Red Chemistry Safety Folders can be picked up from the reception area at the Chemistry Main Office located in CHEM D223.

#### Mandatory Training for Everyone Working in a Laboratory Setting

The following modules and training requirements listed below are required for anyone who will be working in or entering a laboratory setting.

UBC SRS Module 1: New Worker Safety Orientation

UBC SRS Module 2: Preventing and Addressing Workplace Bullying & Harassment

UBC SRS Module 3: Workplace Violence Prevention

UBC SRS Module 4: Chemical Safety

UBC SRS Module 5: <u>Hazardous Waste Management Training</u>
UBC HR Requirement: <u>Privacy Matters Fundamentals Part 1</u>
UBC HR Requirement: <u>Privacy Matters Fundamentals Part 2</u>
UBC Chem Requirement: <u>Active Shooter Preparedness</u>

UBC CHEM Requirement: Fire Extinguisher Training Email safety@chem.ubc.ca to register.

## **General Chemistry Department Training**

Read the corresponding manuals and template.

- UBC SRS Chemical Safety Manual
- Chemistry Department Basic Safety Orientation
- Group Procedure Template

### Research Lab Specific Training

Complete the following site-specific forms in your Red Safety Folders.

- Safety Orientation
- Research Laboratory-Specific Training: Rooms and Equipment

#### Additional Safety Requirements

Further lab specific training may be required, ask your supervisor for more information. The additional safety training requirements may include, but is not limited to:

- LASER Safety Training
- Radiation and X-Ray Safety Training
- Biosafety Training
- Transportation of Dangerous Goods Training
- Floor Warden Training Course for designated Floor Wardens
- Training on additional equipment and/or procedures specific to your lab