



END OF RESEARCH PROTOCOL DEPARTMENT OF CHEMISTRY

The UBC Policy #9 "Hazardous Materials Management" requires all researchers that finish their research at UBC leave their workplace in a reasonably clean manner.

BENCH TOP

- Bench top cleaned from spills, glass, paper, research samples, etc.
- All chemicals from the bench taken to the appropriate storage shelves and labeled properly.
- Research samples either disposed of or transferred to other researchers for further development. Transferred sample containers labeled. If abbreviation or numbers were used when labeling the samples than a list with the full description must accompany the samples.
- All glassware cleaned and stored in the proper cupboards.
- All broken glassware either disposed of or stored safely for repairs.
- Experimental apparatuses dismantled and pieces cleaned and stored safely.
- Regulators removed from compressed gas cylinders and protective caps put on.
- Full red waste containers disposed of; the ones that are still in use are labeled properly.
- Personal items (e.g. safety eyewear, lab coats, etc) either removed from the lab or placed for common use.

FUMEHOOD

- Sash of the fumehood cleaned from any writings, objects, etc.
- Area within fume hood cleaned of spills, glassware, chemicals, experimental apparatuses and research samples.
- Only items agreed upon with a supervisor or future researcher may be left inside the fumehood.

COMMENTS:

Inspection Date: _____ Supervisor: _____

Safety Officer: _____ Researcher: _____