



The University of British Columbia
JOURNAL VOUCHER
 FINANCIAL SERVICES DEPARTMENT

J651

JOURNAL ENTRY HEADER

Ledger Group: **ACTUALS** Source: **JV** Transaction Type: **(I)**
(I) check if goods/services are being purchased from or sold to another UBC department

DESCRIPTION OF TRANSACTION (Attach Supporting Documentation) Standing Account for Chemistry Stores. Apr 1, 2011 → Mar 31, 2012
 Authorized users: Karen Button, John Ellis, Pat Olsthoorn, Xin-Hui Huang, Nate Kumar

JOURNAL ENTRY LINES (use continuation sheet GA401 if necessary)

| Special Chart / Account | Fund | Dept ID (Org) | Program | Project / Grant (PG) | Charge (Dr) | Credit (Cr) | Reference |
|-------------------------|-------|---------------|---------|----------------------|--|--|-----------|
| C.M.X.E.651169 | G0000 | 220300 | | 22610636 | | | |
| EXAMPLE | | | | | | | |
| | | | | | TOTAL CHARGES <small>(must agree with total credits)</small> | TOTAL CREDITS <small>(must agree with total charges)</small> | |

OTHER INFORMATION

Direct Queries To: **Xin-Hui Huang** Phone: **604-822-6849** Department: **Chemistry** Deliver to (for goods ordered): **B170-2036 Main Mall** Room No.: Building:

AUTHORIZATION

Authorization Signature: *[Signature]* Print Name: **Karen Button** Date: **04.01.2011** Journal ID #: Entered By: Journal Date:

DEPARTMENTAL USE ONLY FOR GOODS ORDERED

| Quantity | Description | Unit Price | Total | Purchased From (✓) |
|----------|-------------|------------|-------|---|
| | | | | <input type="checkbox"/> Bookstore <input type="checkbox"/> I.T. Services <input type="checkbox"/> Food Services <input type="checkbox"/> Media Services <input checked="" type="checkbox"/> Other Chem Stores |

* Indicates Optional or Defaulted Fields